***Sandusky County YMCA Job Description***

***Job Title: Summer Sports Camp Counselor***

***Status: Part-Time/Seasonal***

***Supervisor: Ryan Fry, Sports Director***

**Position Description:**

This position supports the work of the YMCA, a leading nonprofit organization committed to strengthening the community through youth development, healthy living and social responsibility. The Y Sports Camp Counselor will be responsible for leading and supervising small groups of elementary school-aged children in age-appropriate activities that encourage character development, skill advancement, and safety. The Counselor will guide the participants to create positive, nurturing relationships with other children, while building cooperative relationships with parents/caregivers. He/She will promote and support the potential of all youth in the programs and facilitate peer-to-peer connections as part of the overall camp experience.

**Essential Duties & Responsibilities:**

* Supervise, lead, and participate with children in all summer sports camp activities
* Plans & implements sports program activities that are culturally relevant, developmentally appropriate, and consistent with YMCA values
* Adheres to program standards including safety and cleanliness standards
* Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies
* Cultivates positive relationships and models relationship building skills
* Maintain program equipment and program related supplies
* Attend regular staff meetings and trainings as requested

**Position Goals & Responsibilities:**

* Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them.
* Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person’s point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.
* Makes sound judgements, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Strives to meet or exceed goals and deliver a high-value experience for campers.
* Accurately assesses personal feelings, strengths and limitations and how they impact relationships.

**Qualifications/Requirements:**

* At least 18 years of age
* Completion of one year or more of college
* Previous experience working with children, preferably in a day camp setting, directing and/or planning activities
* Experience preferred in sports and/or recreational games
* CPR, First Aid, AED certifications and Child Abuse Prevention training within 30 days of date of hire
* Previous experience with diverse populations preferred
* Follow specific instructions given by camp director
* Make decisions and judgments that reflect positively on the YMCA camp as well as the campers

**Work Environment & Physical Demands:**

* The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
* Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.

***I have reviewed the above job description, and I hereby attest that I can meet all physical and non-physical requirements listed above. I also acknowledge that this job description is NOT a contract between employer and employee. The Sandusky County YMCA reserves the right to change the employee’s job duties or request employees to perform duties not listed.***

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| --- | --- | --- | --- |
| *Employee Name:* |  | *Date:* |  |
| *Employee Signature:* |  |  |  |

*If you are interested in this position, please go to our website, www.atthey.org, and click on* ***Job Openings*** *under the “About Us” tab at the top to download and complete an ‘Employment Application,’ or you can stop in to fill out an application. Applications and/or questions may also be sent to the Sports Director, Ryan Fry, at RyanF@frymca.org.*